Awana Ministry Role Descriptions

HONORABLE FELLOWSHIP

APPROVED WORKMEN

# **CLUB DIRECTOR**

Awana<sup>®</sup> directors oversee one age-specific club or youth program. A director has the unique opportunity to guide and shepherd the leaders who work directly with clubbers and students. One of their main responsibilities is to equip others to serve. Directors cast the vision for the whole ministry year.

While motivating their Awana team, they also fulfill these four primary responsibilities:

### Leader

Under the guidance of their church's Awana Ministry Director, directors work with their leaders to meet the spiritual needs of the children and youth in their care. Directors help recruit new leaders, model Christlike leadership for their leaders and conduct leader meetings as needed. They also work to achieve individual program goals and evaluate their program to measure achievement of those goals.

## Administrator

Directors are responsible for the weekly operation of an individual Awana program. Directors work with the Ministry Director to ensure that program activities integrate with other Awana program activities as well as other church events. They also collaborate with the Ministry Director to complete and manage their program's annual budget. OF AWANA VOLUNTEERS

#### ARE NOT ASHAMED

They manage program resources, ensure accurate program record keeping and know curriculum/training materials enough to answer children's and leaders' questions.

## Shepherd

Directors shepherd their program's leaders in a variety of ways. They practice and model a growing relationship with Christ and motivate leaders to walk with Christ in their own lives. They also pray with and for leaders/kids and their spiritual development.

Supporting leaders is another key role. Directors assist leaders in their efforts to communicate the gospel to children, youth and parents. They are always ready to encourage children during all segments of a ministry night.

## Communicator

The most up-front responsibility of a director is communication. Directors communicate with parents about program events, goals, policies and activities. They communicate with leaders about procedures, young people and parents.

## Time Commitment

Four to six hours a week





YOU BELONG