

## Community Covenant MOPS Organization Tips

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Use my Palm Pilot to make lists—groceries, gifts, etc., and keep track of appointments all in one place.

*Carrie Clancy*

Pack bags night before or keep packed. I keep things in bags in the car(to keep kids from unpacking)

Ideas: School bags, bible study bag, diaper bags, snack bags

Sherri Carlson

When something comes in, something goes out!  
My family is on a schedule which adds time to my day and makes things so easy with the kids.

Denise Rogers

We keep all bills, insurance, important papers in notebooks with dividers. If something happens to us, someone could open our closet and find everything—including our lock box.

Shannon Stark

Each night I make a to do list for the day on a small card that I carry in my pants pocket. It includes phone numbers, appointments, so I can always check it when I forget what to do.

Virginia Marquez

Never handle a piece of paper, catalog, etc. more than once.

Jo Wood

Lots of Rubbermaid containers! All shapes, sizes, etc. I use them in every room of my house. I especially like the new ones that have drawers and are stackable! Great for scarves, gloves, craft supplies and homeschooling supplies.

Michelle Mann

I make a point to get everything out the day before. Make a list of what I will need that morning and wake up to the list. If your child is having a rough morning—you're already ready to walk out of the house (so you can use that extra time to hug your child and make them feel better.)

Briana Theis

Make lists and prioritize those things. I go to bed last, so I try to take some time to get things/lists ready for the next day.

Sarah George

I have no problem throwing items away that do not have all the pieces.

Cathy McGee

I purchased clear bins in various sizes for my pantry. So items are grouped in bins and I know where the baking items are, medicines and vitamins, crackers and cookies, pasta and beans.

Candis Olmstead

Clean, reorganize one room at a time. Keep a master calendar.

Cyndy Fritts

I try to give to Big Brothers/Big Sisters and ARC of Anchorage every time they call for donations.

Deanna Herning

I have my husband take me out to dinner. No shopping, no cooking, no clean up.

Sandy Gold

I make out all my birthday and anniversary card at the beginning of the month. Then they are ready to go out a couple days prior to the special day.

Kristie Moser

My husband and I have a special date together rather than shopping for each other for Christmas. (Our anniversary, too.)

Marci Bistodeau

Each person in the family has a plastic storage drawer in the front closet with their own hats, gloves, snowpants. It makes outings much faster.

Stacey Talotta

Prepare the night before. Even though I'm exhausted after the little one goes to bed, instead of watching TV, I look at the calendar at tomorrow's events. I pack the diaper bag and prepare snacks and put together the items I need. It keeps me from rushing the next day.

Jennifer Matyas

Every Sunday I sit down with my calendar, bills, etc and make a to do list for each day. Any paperwork, bills, bags, gets put in the pile. If one day gets too crazy, I can just make-up those items later in the week.

Nicole Gibson

Have spring cleaning (closets, drawers, beds, clothes) twice a year.

Becky Lambert

Budget Organization

Do a budget, make folders or envelopes with budget categories on them (groceries, clothing, utility, etc.) Put money (fake or real) in them. Then as you put receipts in the folders deduct the cash and you won't go over budget.

Keep names and addresses up to date. Put bills in one place. Keep my clothes organized in my closet.

Ruth Partlow

I keep a bag by the front door for all my charity donations that accumulate through the month. When it fills up it is easy to grab...and keeps down on the clutter.

Brandi Schoen

I use plastic totes to organize my clothes/children's clothes for summer/winter. See thru totes for toys not played with often.

Carolyn Lincoln

I free myself from the guilt of keeping every craft/paper my son makes. I keep a few special ones and put it into a "Mitchell" folder.

Sarah Curl

I have a daily working calendar. If the time or date changes, I change it immediately instead of trying to remember.

Emily Bredfield

When the mail comes-open it right away and toss anything you don't need to keep. File the rest.

Patty Meredith

Everything has a place in our house and I enlist everyone's help(husband and kids) to keep things sane. At the end of the day we have a 10 minute times clean up. We turn up the music and run around putting the day's clutter away. The kids love it.

Tasha

Do you look around the house and see things that you are not using and haven't used for years. Get rid of it. Most of the time when you will need it later you can't find it so you buy a new one.

Ginger Taylor

Make a list of what needs to be done and what I want to get done. Then prioritize.

Cynthia Walker

I write notes on Everything!

Sharon Smith

I acknowledge I am not my Mother-In-Law , then just do my best!

Harriet Sudduth